XP4

14 May 1962

MEMORANDUM FOR: Administrative Staff, CR

SUBJECT : Climate Conditions in Document Division - Week of

7 May 1962

a. In large room - 080926, GE-47, GF-18, GF-40

Ventilation - Poor

Temperature - Satisfactory

Humidity - Satisfactory

b. In GRO9 corridor

Ventilation - Poor (especially in GHO906 and GHO916)

Temperature - Satisfactory except in GHO906 and GHO916 where

it was uncomfortably warm.

Humidity - Satisfactory except in GHO906 and GHO916 where

it was uncomfortably warm.

Chief, Document Division

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